

## September Intake Transport Form

Although the Academy is under no obligation to provide transport, it has always tried to offer an affordable and extensive bus service for all students within our catchment area. As you may know this service is subsidised with the Academy covering approximately half the cost.

Students are, of course, free to travel to Academy using alternative arrangements, but if you wish to take advantage of our transport system, we must stress that this is an annual commitment to using the Academy transport and we cannot provide refunds to students who may use different transport arrangements on occasions.

Should you wish to change transport during the academic year, please notify the Finance and General Office in writing giving at least four week's notice.

Costs are revised on a yearly basis and notice of any increase is normally made in the last term of the academic year.

Charges to students' accounts are made termly, in advance, with charges presently at £360.00 per student per year.

Please see the finance section for further information on methods of payment.

The Finance and General Office will be able to provide you with further information on payment by standing order.

### Transport Reply Slip

Please complete in block capitals and return to the Finance and General Office

Student Name				
Bus Route (Colour & Number)		Pick-up Point (Number of Bus Stop)		

I agree to pay for the cost of transport for the above named student using the following method of payment and will give 4 weeks' notice in writing to the finance office of cancellation of use and inform the finance office of any change in responsibility for payment.

Annually in advance	<input checked="" type="checkbox"/>	Termly in advance	<input checked="" type="checkbox"/>	Monthly standing order	<input checked="" type="checkbox"/>
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If your child does not require Academy transport please indicate below which alternate mode of transport they intend to take.

Own Transport	<input checked="" type="checkbox"/>	Taxi	<input checked="" type="checkbox"/>	Bicycle	<input checked="" type="checkbox"/>	On Foot	<input checked="" type="checkbox"/>
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Parent/Guardian Signature			Date		
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Office Use Only									
Roll Number						Tutor Group			