

Contact: Mr Davies

Ref: PKI/PDA

4<sup>th</sup> October 2017

Dear Parents/Carers

### Changes to the Brooke Weston Academy reporting cycle

We are approaching the first report of the 2017/18 academic year and I wanted to take this opportunity to write to you regarding some of the changes we have made to our reporting process.

We take great pride in the relationships we build with our parents and students, with regular communications through the reporting process a central part of this. It has therefore been decided that students will receive interim reports in week 1 of each term as opposed to the traditional week 8. The decision to alter the pattern of reporting has been taken to support students in making good progress within each of their subjects. We feel that this allows for teachers to cover additional content and provide students with more accurate and robust assessments at the end of each term. Along with this, we would like reports at the start of each term to be used to promote dialogue between parents, students and teachers at Brooke Weston Academy.

For further information regarding the timing of reports, including tutor reports and parental consultations please refer to the table below.

Pattern of reports to parents by term 2017-18:

	Year 7					Year 8					Year 9					Year 10					Year 11					Year 12					Year 13				
Meet the tutor	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Interim report	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Tutor report	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Exam results	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Parents Consultations	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5

Yours sincerely

P Kirkbride  
Associate Principal