



Dear Parents/Carers

Year 8 Consultation Evening

I am writing to invite you to meet with your child's subject teachers on **21st April 2022**. The consultation evening will start at **5:00 pm** and finish at **8:00 pm**. This is an in person parents' evening, not virtual.

The consultation evening is a great opportunity for you to meet with subject staff for formal discussions about the progress of your son/daughter following their report this term.

To ensure that we are able to accommodate every parent/carer **the consultation evening slots for each subject teacher are limited to 5 minutes**. You will receive an email confirming the timings of the appointments when they have been made. If you should wish to have longer conversation please let the teacher know so a phone call can be arranged at a mutually convenient time.

The online booking system can be found here: <https://brookewestonacademy.schoolcloud.co.uk/>

(A short guide on how to book appointments can be found [here](#)). You will need to login with the following information: Title, Surname In addition, your child's: First Name, Surname and DOB.

Appointments can be made from now and will close on **19th April 2022 at 4.00 pm**. Should you wish to make any changes after this date please contact the school office.

If you have any queries about the tutor meeting please email: enquiries@brookeweston.org

Yours sincerely

Shaun Strydom
Principal