



Department  
for Education

KGL/ARA

September 2023

Dear Parent / Carer,

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**Principal**  
**Shaun Strydom MEd**

I am writing to inform you about the Post 16 bursary fund and share with you the criteria for accessing it. This bursary fund is to support students in their education and is used to assist with costs related to their studies. Below is the information from the government regarding eligibility.

### **16-19 Bursary Fund**

The Government has set aside some money for schools, colleges, training providers and local authorities to allocate to young people who need financial support to stay on in further education or training. This is called the 16-19 Bursary Fund.

The 16-19 Bursary Fund is designed to help support those young people who face the greatest barriers to continuing in education or training post-16 and can be used to pay for things such as:

- clothing
- educational visits
- books and other equipment/materials for your course
- transport and lunch on days you study
- exam fees

The bursary is not paid to students as cash, but equipment and books etc. are ordered for them.

There are two types of 16 to 19 bursary: Vulnerable student bursary and Discretionary student bursary

Full details and eligibility criteria are included in the attached Bursary Policy.

### **Hardship fund**

We appreciate the difficulties facing many families considering recent cost-of-living rises. If you are not eligible for a bursary payment, you can apply for a one-off hardship payment to support with the costs of post-16 education. Any student may apply for a one-off hardship payment. You will need to provide evidence as to why you need financial support.

Applications for the bursary fund should be made via our online application system by 31<sup>st</sup> October 2023.

If you have any questions at all, or require a paper application, please do not hesitate to contact [caity.brennan@brookeweston.org](mailto:caity.brennan@brookeweston.org)

Yours sincerely



Shaun Strydom  
Principal