

Contact: Mr J Browne / Mrs A Taylor

Ref: JBR / ATY

1st December 2023

Principal

Shaun Strydom MEd

Dear Parent/Guardian

Year 8 Residential to London - June 2024

We are pleased to offer all students in Year 8 the opportunity to travel to London as part of the June 2024 residential programme (Monday 24th June – Friday 28th June 2024).

The aim of this programme is to provide students with a range of cultural and historical experiences which will enhance their knowledge and understanding of London. It will also provide excellent opportunities for the students to experience some of the attractions of London.

It will include the following:

- Harry Potter London Walking Tour
- Harry Potter Warner Bros Studio Tour
- London Eye and Thames River Cruise
- Natural History Museum
- Tenpin Bowling Acton with 2 games and burger meal
- Theatre Tickets
- Thorpe Park
- Wembley Stadium Tour

Suggested Itinerary:

Day 1 – Travel to London. Natural History Museum. Check into accommodation. Evening meal.

Day 2 – Harry Potter London Walking Tour. London Eye and Thames River Cruise. Bowling – 2 games and burger meal.

Day 3 – Harry Potter Warner Bros Studio Tour, Wembley Stadium Tour. Dinner at accommodation.

Day 4 – Thorpe Park, Evening meal local restaurant, West End show and dinner in restaurant.

Day 5 – Check out of the accommodation, return to school.

The cost of this trip is £775, which includes all travel, accommodation, food and excursions. To secure a place on this trip, a deposit of £100 will be required. Please note that payment can **only be accepted** through your WisePay account by selecting the 'Trip and Visit Payments' icon, selecting this trip and following the instructions, confirming both consent and payment which will open on **Monday 4th December 2023** and close on **Monday 18th December 2023**.

Whilst we appreciate that this trip is costly due to the current climate, we have organised this well in advance so that parents/guardians can stage payments over the forthcoming months. A detailed payment schedule is attached.

This trip offers an amazing opportunity for students to bond with each other and forge new friendships in addition to experiencing a jam packed and fun itinerary around London. They will take in some of the most historically important sites and landmarks as well as experiencing many of the attractions London has to offer. We would love to have every year 8 student attend this trip, so if you have any questions or concerns about this residential please contact Mr Browne (jonathan.browne@brookeweston.org) or Mrs Taylor (akvile.taylor@brookeweston.org) or use the school's main telephone number: 01536 396366.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shaun Strydom'.

Shaun Strydom
Principal

We are aware that there is a cost-of-living crisis. Should you have any concerns or questions relating to the financial details in this letter, please visit our Brooke Weston Academy [website](#) and complete the Microsoft Form. We will endeavour to respond to all queries within three working days.

Terms and Conditions

General

Any student leaving Brooke Weston prior to the trip will not be permitted to travel and will forfeit all monies paid.

Non-refundable deposits

All deposits are non-refundable.

Non-refundable payments

Should a student withdraw from the trip or be unable to travel, you will be liable for monies paid to the Travel Company by Brooke Weston in accordance with the detailed payment schedule, unless covered by the insurance or there are students on the waiting list for the trip who are able to take the place. Deposits, in this case, are still non-refundable as Brooke Weston has to pay the administration charges for name changes to the Travel Company.

Health form and emergency contact details

It is a pre-requisite for every trip that students provide a completed and signed form containing details of any existing medical conditions plus details of any medication they are currently taking. Twenty-four hour emergency contact details for students must be provided to us prior to the trip.

Conduct

In the event of persistent or a serious incident of unacceptable behaviour, the Principal reserves the right to remove any student from any trip. Any refund will be at the discretion of the Principal. Students will be required to sign a behaviour contract prior to departure outlining acceptable behaviour. Students will be required to sign a behaviour contract prior to departure outlining acceptable behaviour. Any student breaking this contract risks attendance on future trips and the most serious cases parents will need to collect their child.

Insurance

Health and travel insurance is included in the price of the trip. Full details can be made available on request.

Force Majeure

Brooke Weston cannot accept liability, make any refunds or pay any compensation where circumstances amounting to 'force majeure' prevent travel. Circumstances amounting to 'force majeure' include any event which the tour company or Brooke Weston could not, even with all due care, foresee or forestall such as (by way of example not by way of limitation) war, threat of war, riot, civil unrest, industrial dispute, terrorist activity, natural or nuclear disaster, fire, acts of God, adverse weather conditions, and all similar events. The final decision concerning the safety and viability of any trip rests with the Principal, who will, where possible consult with parents beforehand.

Payment schedule

Any default in payment, unless previously agreed with the Finance Office, will result in the place being withdrawn. You will be liable for monies paid to the Travel Company by Brooke Weston in accordance with the detailed payment schedule, unless there are students on the waiting list for the trip who are able to take the place. Deposits, in this case, are still non-refundable as Brooke Weston has to pay the administration charges for name changes to the Travel Company.

No outstanding balance on student account

The Principal reserves the right to refuse a place to any student who has a substantial outstanding balance on their account, either on payment of the deposit or at any time thereafter. In addition, it is expected that all accounts will be settled in full no later than one month prior to departure.

Payment Schedule:

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| Deposit (By December 18 th 2023) | £100 |
| January 29 th 2024 | £135 |
| February 28 th 2024 | £135 |
| March 28 th 2024 | £135 |
| April 29 th 2024 | £135 |
| May 28 th 2024 | £135 |
| TOTAL | £775 |