

CAB/ARA

Principal
Shaun Strydom MEd

18th April 2024

Dear Parent/Carer

I hope that you and your families are safe and well. We are coming to the end of your child's time with us, and I would like to confirm end of year arrangements.

Exams and Study Leave

The final exams are upon us, with Art and Financial Studies taking place this week and many more subjects scheduled for the May Holidays. The exams will then run through till the end of June. To support students throughout this time we will continue to provide lessons and revision sessions. Therefore, students are expected to continue to attend their normal timetabled lessons up to (and including) Friday 7th June. From **10th June 2024**, Students will only need to attend their examinations and any linked revision sessions. Of course, if they are using the school transport and need to be in school all day, they will be able to do their own independent study in our library.

Students attending exams in the holidays will need to wear their usual business wear and ensure they have their school ID card.

We will be holding Year 13 Sports Day and Celebration Assembly on **Wednesday 8th May**. Students can attend this day in their sports kit and ensure they are dressed appropriately for the weather conditions. We expect these events to finish at approximately 1pm at which time students will be able to go home. Please confirm that you are happy for your child to leave early on this day by completing this form <https://forms.office.com/e/qxh5fdCFm0> Students may work from home on **Thursday 9th** and **Friday 10th May**.

Please note that there are no school buses running over the May holiday from Monday 13th May until Friday 24th May. There are a significant number of exams during this break and it is important that you put in place arrangements to drop off and collect your child during this period. Some students will only have one exam in a day so please organise to collect them after the exam is finished. **The library will also be open to students during Week 2 of the break if they would like to come into school to revise independently.**

Over the two-week May holiday there is no lunch provision offered by the academy. If your child has an exam in the morning and afternoon, they will need to either bring a packed lunch or you will need to give them consent, using the form linked below, to leave the school site to buy lunch from the local supermarkets or shops. Lunch can only be eaten in the restaurant or at the location they purchase their lunch. <https://forms.office.com/e/qxh5fdCFm0>

Arrangements for collection of Year 13 A Level Results

Results from the A Level examinations will be available for students to collect from Brooke Weston Academy on **Thursday 15th August 2024** between **8.30 am and 11.30 am**. All members of the Sixth Form and Senior Leadership Teams will be on hand to offer further guidance and support should it be needed, but, if you have any questions about this prior to results day, please do not hesitate to contact Mrs Brennan or Mr Strydom directly.

If students are unable to collect their results in person, they can provide us with a letter giving consent for a third party to collect their results. They must bring proof of identity with them. Please note that without the student's written consent, the Academy will not be able to give their results to anyone else (including family members).

If you are going to be away on results day, then please make these arrangements now, as we will be unable to accept instructions by telephone on the day. If students (or parents) have recently changed their address, telephone number or email address please let us know in case we need to contact you during this period.

UCAS and Destinations

Mrs Brennan and the Sixth Form Team will be available to support students with their UCAS and destinations questions. We urge students to ensure they have checked in with a member of the Sixth Form Team, before leaving on results day, to inform us of their chosen destination and allow us to offer any help with clearing or any other matters.

End of Year Accounts

I would like to take this opportunity to advise you that accounts need to be settled in full and any borrowed books or resources to be returned by **28th June 2024**. Students will need to ensure that they have collected all their belongings from their lockers. You will receive a copy of your invoice and library statement separate to this letter, and if you have any queries related to these, please contact enquiries@brookeweston.org.

Year 13 Ball

Just a reminder for those attending, the Year 13 Ball takes place on **Friday 12th July 2024** at Barton Hall Hotel, Kettering. The event begins at **7pm and finishes at 11.30pm**. We are really looking forward to celebrating with the year group. Please ensure that students have selected their meal and provided their seating plans. Students can contact Mrs Cheatley if they have any questions.

Finally, we would like to take this opportunity to say what a great job the students are doing in preparing for their exams, and what a pleasure it has been to support them through their two years of post-16 study.

Yours sincerely



Caity Brennan
Director of Sixth Form

