



SST/ARA

11<sup>th</sup> January 2021

Dear Parents and Carers,

I am writing to you to about the bus service that Brooke Weston Academy operates. As we have gone into lockdown the bus will now only operate reduced stops which can be found on our website: [Term 3 Temporary Bus Routes](#).

If you are continuing to use the bus service during this lockdown, then please continue to pay for the service as laid out in my previous letter. If, however, you are not using the bus service during lockdown, and have already paid towards Term 3, a member of the finance team will be in contact with you to determine how best to support you.

If you have not yet paid for the bus service for Term 3, and are not using this service during lockdown, I would ask that for now you do not make any further payments. Once we know the return date for students to Brooke Weston Academy, I will write to parents again and set out the new payment schedule for the remainder of the academic year.

If payments for Term 1 and/or Term 2 are still outstanding however, I would ask that you continue to make these payments or speak to a member of the finance team if there are any issues we should be aware of.

We hope to have all students back soon and thank you for your continued support. If you have any queries about the bus transport or payments please contact our finance department [finance@brookeweston.org](mailto:finance@brookeweston.org).

Yours sincerely

Shaun Strydom  
Associate Principal